

**A SUBSTITUTE RESOLUTION
BY FINANCE/EXECUTIVE COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO A CITYWIDE COOPERATIVE PURCHASING AGREEMENT NUMBER COA-0015 PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING STATE OF GEORGIA CONTRACT #SWC70764 WITH DELL MARKETING, LP FOR COMPUTER IT SOFTWARE FOR TWO (2) YEARS WITH THREE (3) ONE-YEAR RENEWAL OPTIONS ON BEHALF OF THE CITY OF ATLANTA IN AN AMOUNT NOT TO EXCEED SIX HUNDRED THOUSAND DOLLARS AND NO CENTS (\$600,000.00) TO BE CHARGED TO AND PAID FROM CITY OF ATLANTA DEPARTMENTS, AS DEFINED BY THE CITY OF ATLANTA CHARTER, WITH ADOPTED FISCAL YEAR APPROPRIATIONS IN FUNDED DEPARTMENTAL FUND/DEPT.-ORG./ACCOUNT/FUNCTION ACTIVITY (FDOA) LOCATIONS.

WHEREAS, the City of Atlanta ("City") desires to enter into a citywide cooperative purchase agreement number COA-0015 with Dell Marketing, LP for Computer IT Software utilizing State of Georgia Contract #SWC70764.

WHEREAS, the City continues to require the use of Computer IT Software to perform the city's daily operations; and

WHEREAS, pursuant to Section 2-1601 et seq. of the City of Atlanta Code of Ordinances, the Chief Procurement Officer may procure supplies or construction items through contracts established by a public procurement unit where such contracts and contractors substantially meet the requirements of the Purchasing and Real Estate code; and

WHEREAS, the Chief Information Officer and the Chief Procurement Officer recommend the execution of a citywide cooperative purchasing agreement number COA-0015 with Dell Marketing, LP utilizing State of Georgia Contract #SWC70764 for Computer IT Software in an amount not to exceed six hundred thousand dollars and no cents (\$600,000.00).

WHEREAS, this cooperative agreement was competitively procured in a manner consistent with Division 4 of the City's Procurement Code, and the cost of the goods and/or services are comparable.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor or his designee is authorized to execute, on behalf of the City of Atlanta, a citywide cooperative purchasing agreement number COA-0015 with Dell Marketing, LP for two (2) years with three (3) one-year renewal options utilizing State of Georgia Contract #SWC70764 for Computer IT Software in an amount not to exceed six hundred thousand dollars and no cents (\$600,000.00) to be charged to and paid from City of Atlanta Departments, as defined by the City of Atlanta Charter, with adopted fiscal year appropriations in funded departmental Fund/Dept.-Org./Account/Function Activity (FDOA) locations.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer in consultation with the City Attorney is directed to prepare an appropriate document for execution by the Mayor.

BE IT FINALLY RESOLVED, that the agreement will not become binding on the City, and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney, and delivered to Dell Marketing, LP.

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WHEREAS, the City of Atlanta ("City") entered into a citywide cooperative purchase agreement number COA-0015 with Dell Marketing, LP for Computer IT Software utilizing State of Georgia Contract #SWC70764.

WHEREAS, the City continues to require the use of Computer IT Software to perform the city's daily operations; and

WHEREAS, pursuant to Section 2-1601 et seq. of the City of Atlanta Code of Ordinances, the Chief Procurement Officer may procure supplies or construction items through contracts established by a public procurement unit where such contracts and contractors substantially meet the requirements of the Purchasing and Real Estate code; and

WHEREAS, the Chief Information Officer and the Chief Procurement Officer recommend the execution of a citywide cooperative purchasing agreement number COA-0015 with Dell Marketing, LP utilizing State of Georgia Contract #SWC70764 for Computer IT Software in an amount not to exceed six hundred thousand dollars and no cents (\$600,000.00).

WHEREAS, this cooperative agreement was competitively procured in a manner consistent with Division 4 of the City's Procurement Code, and the cost of the goods and/or services are comparable."

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor or his designee is authorized to execute, on behalf of the City of Atlanta, a citywide cooperative purchasing agreement number COA-0015 with Dell Marketing, LP for two (2) years with three (3) one-year renewal options utilizing State of Georgia Contract #SWC70764 for Computer IT Software in an amount not to exceed Six Hundred Thousand Dollars and No Cents (\$600,000.00) to be charged to and paid from previously appropriated FDOA numbers: (Various Accounts).

BE IT FURTHER RESOLVED, that the Chief Procurement Officer in consultation with the City Attorney is directed to prepare an appropriate document for execution by the Mayor.

BE IT FINALLY RESOLVED, that the agreement will not become binding on the City, and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney, and delivered to Dell Marketing, LP.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: FINANCE/EXECUTIVE

Caption:

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO A CITYWIDE COOPERATIVE PURCHASING AGREEMENT NUMBER COA-0015 PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING STATE OF GEORGIA CONTRACT #SWC70764 WITH DELL MARKETING, LP FOR COMPUTER IT SOFTWARE FOR TWO (2) YEARS WITH THREE (3) ONE-YEAR RENEWAL OPTIONS ON BEHALF OF THE CITY OF ATLANTA IN AN AMOUNT NOT TO EXCEED SIX HUNDRED THOUSAND DOLLARS AND NO CENTS (\$600,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM PREVIOUSLY APPROPRIATED FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS: (VARIOUS ACCOUNTS).

Requesting Dept.: Procurement

FAC Confirmed by:

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.

The City of Atlanta would like to enter into a citywide cooperative purchasing agreement number COA-0015 with Dell Marketing, LP for Computer IT Software for a period of two (2) with three (3) one-year renewal options in an amount not to exceed \$600,000.00

2. Please provide background information regarding this legislation.

Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.

The City of Atlanta has an ongoing need to purchase IT software supplies throughout the year to address day-to-day operational and IT issues. The DOP has identified Dell Marketing, LP as a source for Computer IT Software and has identified State of Georgia Contract #SWC70764 with Dell Marketing, LP as an appropriate governmental contract from which to cooperatively purchase the Computer IT Software.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Computer IT Software
- (b) **Source Selection:** Cooperative Purchase – State of Georgia – Contract #SWC70764
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:** two (2) year with three (3) one-year renewal

4. Fund Account Center (Ex. Name and number): Various Accounts

5. Source of Funds:

6. Fiscal Impact: \$600,000.00

7. Method of Cost Recovery:

This Legislative Request Form Was Prepared By: Patricia Lowe, Buyer

Legislation Summary

Committee of Purview:

Caption

A resolution authorizing the Mayor to execute an appropriate citywide contractual agreement number COA-0015 on behalf of the City of Atlanta with Dell Marketing, LP in an amount not to exceed six hundred thousand dollars and no cents (\$600,000.00). All contract work shall be charged to and paid from previously appropriated fund account and center number: (Various Accounts).

Council Meeting Date: May 02, 2011

Legislation Title: Resolution authorizing the Chief Procurement Officer to utilize the State of Georgia Contract #SWC70764 with Dell Marketing, LP for the purchase of Computer IT Software for two (2) years with three (3) one-year renewals on behalf of the City of Atlanta in an amount not to exceed six hundred thousand dollars and no cents (\$600,000.00). All contract work shall be charged to and paid from previously appropriated fund account and center number: (Various Accounts).

Requesting Department: Department of Procurement

Contract Type: N/A

Source Selection: State of Georgia Contract #SWC70764

Bids/Proposals Due: N/A

Invitations Issued: N/A

**Number of Bids/
Proposals Received:** N/A

Bidders/Proponents: N/A

Justification Statement: N/A

Background: N/A

Fund Account Centers: Various Accounts

Source of Funds: N/A

Fiscal Impact: N/A

Term of Contract: N/A

Method of Cost Recovery: N/A

Approval:

DOF:

DOL:

Prepared By: Patricia Lowe, Buyer

Contact Number: 404.330.6583

Contract: SWC70764 (Software)**Supplier:** Dell (Computers)

Contract Info		Contract Details	
General			
Contract Number	SWC70764	Elizabeth Eason	Email
Contract Name	Software		Phone
Contract Type	MANDATORY Statewide Contract	PO	
Supplier Name	Dell (Computers)	There are no PO clauses associ	
Active	✓	Non-Catal	
Apply Automatically	✓	There are no forms assigne	
Description	This is the Statewide Contract (SWC) for Dell Software. Dell has two contracts, one for software and one for hardware. The Dell software contract covers software titles from a wide variety of third parties.	Total Non-Catalog Items 0	
Effective Date	7/1/2006 12:00 AM EST		
Expiration Date	6/30/2011 11:59 PM EST		
Details			
Hard Copy Location			
Contract URL Link	<ul style="list-style-type: none"> 1. Information Sheet 2. Benefit Sheet 		
Supporting Documents			
Procurement Card Usage	Yes		
Marketplace Catalog	Yes		
Non-Catalog Item Form	No		
SQ PO Distribution Method	Fax		
Group Category Name	Technology		

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: Chief of Staff

Dept.'s Legislative Liaison: _____ Patricia Lowe _____

Contact Number: _____ (404) 330-6583 _____

Originating Department: _____ Department of Procurement _____

Committee(s) of Purview: _____

Chief of Staff Deadline: _____ April 08, 2011 _____

Anticipated Committee Meeting Date(s): _____ April 26-27, 2011 _____

Anticipated Full Council Date: _____ May 02, 2011 _____

Legislative Counsel's Signature: _____ *[Signature]* _____

Chief Information Officer: _____ *Michael S. Dorgan (Interim)* _____

Commissioner Signature: _____

Chief Procurement Officer Signature: _____ *[Signature]* _____

CAPTION

Mayor's Staff Only

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Received by CPO: _____ Received by LC from CPO: _____
(date) *[Signature]* 4/8/11 (date)

Received by Mayor's Office: _____ Reviewed by: _____
(date) *[Signature]* (date)

Submitted to Council: _____
(date)



CITY OF ATLANTA


Kasim Reed
Mayor

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ATLANTA, GA 30303
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Internet Home Page: www.atlantaga.gov

DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB
Chief Procurement Officer
asmith@atlantaga.gov

MEMORANDUM

TO: Councilmember Yolanda Adrean,
Chair, Finance Executive Committee

FROM: Adam L. Smith 

RE: State of Georgia Contract #SWC70764

DATE: April 7, 2011

This memorandum is to certify that the above-referenced Cooperative Agreement was competitively procured in a manner consistent and pursuant to sections 2-1602, 2-1604, 2-1606 and 2-1608 of the Procurement and Real Estate Code. We reviewed the terms of the Agreement and determined that the costs for the goods/services are competitive and comparable.

If you have any questions or need additional information, please do not hesitate to contact me.